

# Yearbook **Personal Ad** Order Form

## CONTACT INFORMATION

Name of person placing the ad: \_\_\_\_\_

Student name: \_\_\_\_\_

Phone number(s) where we can reach you between 2:30pm and 3:15pm: \_\_\_\_\_

Address where layout should be sent for your approval: \_\_\_\_\_

Fax number to send ad for your approval: \_\_\_\_\_

**CIRCLE:** Student **does / doesn't** know about personal ad. (We cannot promise, but can try to keep it a secret.)

## CONTENT INFORMATION

#1 I want to meet with a yearbook designer to create a layout with my pictures and text. (**Recommended**)

#2 I have a layout idea and I have enclosed it with my pictures and order form.

#3 I want the yearbook staff to create a layout with my pictures and order form.

**1 page**  
9x12 inches  
\$300

**1/4 page**  
4.5x6 in.  
\$75

**1/16 page**  
2.25x3 in.  
\$25

**1/8 page**  
4.5x3 in.  
\$50

**1/2 page**  
9x6 inches  
\$150

**Text (what you want the ad to say!):**

\_\_\_\_\_

## ADDITIONAL INFORMATION

### Remember...

- Write your name and phone number on a paper label or post-it note and place on the back of *all* your pictures.
- In the event that we get too many orders, the first orders received will take precedent.
- Yearbook reserves the right to refuse any text or pictures that are deemed inappropriate.
- After layout completion you will have 3 business days to approve your final page design.
- Payment (cash or check payable to MHS) may be submitted with this form or with the *signed* final approval form for the design. Payment must be made **NO LATER** than the return of the final approval form.
- **Your personal ad will not be published until it is approved and signed by you.**
- Personal pages are sold until November 1st.
- PLEASE! **DO NOT** cut, fold, or write on pictures - use post-its.

**Once this form is complete, send it to:**

Middleton High School  
attn: Mrs. Kourakis  
c/o Yearbook Personal Ads  
2100 Bristol Street  
Middleton, WI 53562

