

## MHS Contact / Help List 2009-2010

Item	Primary Contact	Second Contact	Third Contact
<b>Academic Awards</b>	Principal Dr. Denise Herrmann 829-9923	Principal's Assistant Ms. Nicholson 829-9919	School Counselor
<b>Academic Progress</b>	Classroom Instructor	School Counselor	Associate Principal (AP) <b>Core Subjects</b> (English, Math , Social Studies, Science): Ms. Gurtner 829-9641  <b>Other Subjects:</b> Ms. Nyberg 829-9921
<b>Activities / Student Organizations</b>	Club Advisor or Sponsor	Student Organizations Director Ms. Nyberg 829-9921	Student Organizations / Activities Assistant Ms. Novotny 829-9661
<b>Advisory Program</b>	Classroom Advisor	Advisory Coordinator Ms. Schmidt 829-9723	School Counselor
<b>Alcohol / Drug Use</b>	Social Workers Ms. Wilson 829-9793 Red Maple  Ms. Scallon 829-9432 White Spruce  Ms. Hoff 829-9645 (MASH)	School Counselors	Dean Mr. Morstad 829-9922 Red Maple  Ms. Maurice 829-9920 White Spruce  Mr. Godar 829-9896
<b>Alternative High School (MASH)</b>	School Counselor	Principal Ms. Gurtner 829-9641	Delivery Model Specialist Mr. Brown 829-9647
<b>Athletics</b>	Athletic Director Mr. Francois 829-9913	Athletic Assistant Ms. Shaffer 829-9912	
<b>Attendance / Absence Reporting</b>	Attendance Line 829-9050	Deans' Secretaries Ms. Bremmer 829-9925 Red Maple  Ms. Herbin 829-9924 White Spruce	Dean Mr. Morstad 829-9922 Red Maple  Ms. Maurice 829-9920 White Spruce
<b>Back-To-School Night</b>	Principal's Assistant Ms. Nicholson 829-9919	Principal Dr. Herrmann 829-9923	
<b>Building Usage</b>	Athletic Director Mr. Francois 829-9913	Athletic Assistant Ms. Shaffer 829-9912	PAC Manager Mr. Motiff 829-9834
<b>Bus Routes / Behavior / Passes</b>	District Transportation Mr. Walker 828-1690	Dean	
<b>Calendar of Events</b>	MHS Website/MHS Calendar <a href="http://www.mcpasd.k12.wi.us/mhs">www.mcpasd.k12.wi.us/mhs</a>  District Website/District Calendar <a href="http://www.mcpasd.k12.wi.us">www.mcpasd.k12.wi.us</a>	Ticket Booth 829-9853 (Performing Arts Center)  Channel 10	MHS Main Number 829-9660

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<b>Class Schedule / Selection</b>	School Counselor	Scheduling Secretary Ms. Rezutek 829-9918	Counselors' Secretary Ms. Middleton 829-9917
<b>College Visits</b>	Counselors' Secretary Ms. Middleton 829-9917	Scheduling Secretary Ms. Rezutek 829-9918	School Counselor
<b>Discipline</b>	Staff Member	Dean	Associate Principal (AP) Ms. Strandt-Conroy 829-9024
<b>Driver's Education</b>	CESA #2 608-758-6232 <a href="http://drivered.cesa2.org">drivered.cesa2.org</a>	CESA #2 Driver Education Program Ms. Coyle 608-290-7788	
<b>ELL/Bilingual</b>	ELL Teacher	Associate Principal (AP) Ms. Strandt-Conroy 829-9024	District Coordinator Mr. Pendergast 829-9062
<b>Emotional / Behavioral Issues</b>	Psychologist Ms. Pyka 829-9859  Social Worker Ms. Wilson 829-9793 Red Maple  Ms. Scallon 829-9432 White Spruce  MASH Social Worker Ms. Hoff 829-9645	School Counselor	Dean Mr. Morstad 829-9922 Red Maple  Ms. Maurice 829-9920 White Spruce  Mr. Godar 829-9896
<b>Fine Arts Week</b>	Fine Arts Week Sponsor Mr. Kurr 829-9870	Drama Director Ms. Sharpe 829-9713	
<b>Grades / Assessment</b>	Classroom Instructor	School Counselor	Associate Principal <b>Core Subjects</b> (English, Math , Social Studies, Science): Ms. Gurtner 829-9641  <b>Other Subjects:</b> Ms. Nyberg 829-9921
<b>Health Concerns / Medications</b>	Health Office Ms. Vander Sanden 829-9687 (Assistant) Ms. Foster 829-9686 (Nurse)	Social Workers Ms. Wilson 829-9793 Red Maple  Ms. Scallon 829-9432 White Spruce  Ms. Hoff 829-9645 (MASH)	School Counselor
<b>H.S. Equivalency Diploma</b>	School Counselor	Associate Principal Ms. Gurtner 829-9641	Associate Principal (AP) Ms. Strandt-Conroy 829-9024
<b>Homework</b>	Classroom Teacher	Dean	Greeter's Station 829-9670

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<b>ID Cards</b>	Dean's Secretary Ms. Herbin 829-9663	Dean's Secretary Ms. Bremmer 829-9662	
<b>LMC</b>	Librarian Ms. Baum 829-9874	Library Secretary Ms. Hildebrandt 829-9875	
<b>Lockers</b>	Scheduling Secretary Ms. Rezutek 829-9918	Deans' Secretaries Ms. Bremmer 829-9925 Red Maple  Ms. Herbin 829-9924 White Spruce	Dean Mr. Morstad 829-9922 Red Maple  Ms. Maurice 829-9920 White Spruce
<b>Lunch Accounts</b>	Lunch Express Account Information 828-1657	Lunch Express Office Ms. Gundeck 829-2344	Food Service Director Ms. Peterman 829-2346
<b>Media Production Studio</b>	Media Production Ms. Kruger 829-9668	Media Production Ms. McKenzie 829-9667	
<b>National Honor Society</b>	NHS Advisors Ms. Schlatter 829-9816 Mr. Wagler 829-9964	Associate Principal Ms. Nyberg 829-9921	Principal Dr. Herrmann 829-9923
<b>Newsletters</b>	Principal's Assistant Ms. Nicholson 829-9919	Principal Dr. Herrmann 829-9923	
<b>Open Enrollment</b>	Registrar Ms. Washa 829-9064	Principal Dr. Herrmann 829-9923	
<b>Parking (Student)</b>	Dean's Secretary Ms. Bremmer 829-9662	Dean Mr. Morstad 829-9922	
<b>Parent-Teacher Conferences</b>	Principal's Assistant Ms. Nicholson 829-9919	Principal Dr. Herrmann 829-9923	
<b>Parent Connection</b>	Chairperson Ms. Gunder <a href="mailto:nancy@gunder.us">nancy@gunder.us</a> 836-9250	Principal's Assistant Ms. Nicholson 829-9919	Principal Dr. Herrmann 829-9923
<b>Performing Arts Center</b>	PAC Manager Mr. Motiff 829-9834	Ticket Booth 829-9853	Athletic Director Luke Francois 829-9913
<b>Police Issues</b>	School Resource Officer Officer Kakuske 829-9665	AP Student Services Ms. Strandt-Conroy 829-9024	Dean
<b>Pre-School (MHS Childcare Class)</b>	Ms. Anderson 829-9690		
<b>Progress Reports</b>	Classroom Instructor	School Counselor	AP for Department <b>Core Subjects (English, Math, Social Studies, Science):</b> Ms. Gurtner 829-9641  <b>Other Subjects:</b> Ms. Nyberg 829-9921

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<b>Registration Fees</b>	Business Secretary Ms. Lingard 829-9926	Dean's Secretary	AP Student Services Ms. Strandt-Conroy 829-9024
<b>Residency Issues</b>	Enrollment Assistant Ms. Teschner 829-9023  Registrar Ms. Washa 829-9064	Dean	AP Student Services Ms. Strandt-Conroy 829-9024
<b>Scholarships</b>	School Counselors Mr. Athanas 829-9916 Ms. Smith 829-9909	School Counselor	Counselors' Secretary Ms. Middleton 829-9917
<b>School Policies / Procedures</b>	School Counselor	Dean or Associate Principal	Principal Dr. Herrmann 829-9923
<b>School Senate</b>	Principal Dr. Herrmann 829-9923	Senate Chairman Mr. Kurr 829-9870	
<b>School-To-Career</b>	Associate Principal Ms. Nyberg 829-9921	School Counselor Ms. Burke 829-9654	School Counselor
<b>Senior Release</b>	Principal Dr. Herrmann 829-9923	Principal's Assistant Ms. Nicholson 829-9919	Dean
<b>Sports Eligibility</b>	Athletics Assistant Ms. Shaffer 829-9912	Athletic Director Mr. Francois 829-9913	
<b>Student Data / Address / Phone</b>	Enrollment Assistant Ms. Teschner 829-9023  Registrar Ms. Washa 829-9064	Scheduling Secretary (phone changes only) Ms. Rezutek 829-9918	Counselors' Secretary (phone changes only) Ms. Middleton 829-9917
<b>Student Organizations / Activities</b>	Club Advisor or Sponsor	Student Organizations Director Ms. Nyberg 829-9921	Student Organizations / Activities Assistant Ms. Novotny 829-9661
<b>Student Transcripts</b>	Counselors' Secretary Ms. Middleton 829-9917	Scheduling Secretary Ms. Rezutek 829-9918	School Counselor
<b>Student Tutor Program</b>	AP Service Learning Ms. Nyberg 829-9921	AP Secretary Ms. Novotny 829-9661	
<b>Students With Disabilities</b>	Student's Case Manager  SWD Coordinator Mr. Godar 829-9896	Associate Principal Ms. Strandt-Conroy 829-9024	
<b>Summer School Options</b>	Counselors' Secretary Ms. Middleton 829-9917	School Counselor	Associate Principal Ms. Gurtner 829-9641
<b>Testing (EXPLORE and PLAN)</b>	Associate Principal Ms. Gurtner 829-9641	School Counselor Ms. Pellegrino 829-9914	School Counselor

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<b>Testing (PSAT)</b>	School Counselor Ms. Pellegrino 829-9914	Counselors' Secretary Ms. Middleton 829-9917	School Counselor
<b>Testing (AP)</b>	Associate Principal Ms. Gurtner 829-9641	School Counselor Ms. Smith 829-9909	
<b>Testing (WKCE)</b>	Associate Principal Ms. Gurtner 829-9641	School Counselor Ms. Burke 829-9654	
<b>Tours</b>	AP Secretary Ms. Novotny 829-9661	Associate Principal Ms. Nyberg 829-9921	Greeter's Station 829-9670
<b>Work Permits</b>	Dean's Secretary Ms. Herbin 829-9663	MHS Greeter's Station 829-9670	
<b>Youth Options</b>	School Counselor	Associate Principal Ms. Nyberg 829-9921	Principal Dr. Herrmann 829-9923