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Middleton-Cross Plains Area School District

BOARD AGENDA

July 18, 2011 -- Agenda for Regular Meeting of the School Board

Agendas are subject to change at the discretion of the School Board. For further information, call **829-9004**. This meeting begins at 7:00 p.m. and will be conducted at the District Administrative Center, 7106 South Avenue, Middleton, Wisconsin.

ORDER OF BUSINESS

1. **CALL TO ORDER REGULAR BOE MEETING @ 7:00 P.M.**
2. **RECOGNITION – MHS BOYS TENNIS AND MHS BOYS GOLF**
3. **APPROVAL OF MINUTES** – Regular and Closed Minutes of June 27, 2011
Action Required: Motion to Approve Minutes

SEE ATTACHED MINUTES

4. **COMMUNICATIONS**
 - A. **Correspondence/Board Communication**
 - B. **Citizen Comments**

If interested in addressing the School Board during the Communications portion of the meeting, please fill out the Citizen Comment form found on the table as you enter the Board Meeting. Once you have completed the form and read the guidelines, give the form to one of the board members for recognition by the school board president.

5. **SUPERINTENDENT'S REPORT**
 - A. **Upcoming Events and Updates**
 - B. **Act 10 Implementation**
 - C. **New Administrators/Coordinators in MCPASD**

6. **CONSENT AGENDA**

- A. **Administrative/Business Services**

- a. **Approval of Bills Payable**

Check numbers 217646 and 217910 totaling \$716,490.16 are submitted and have been reviewed by the Board Treasurer.

Action Required: Motion to Approve Bills Payable

SEE ATTACHED BILL LIST

- b. **Approval of Treasurer's Report**

The Treasurer's Report for April 2011 are attached and have been reviewed by the Treasurer.

Action Required: Motion to Approve Treasurer's Reports

SEE ATTACHED TREASURER'S REPORT

- B. **Employee Services**

- a. **Approval of Resignations**

The administration recommends approval of the following resignation:

Erin Ceello, Communications/Education Foundation Specialist for the District following her maternity leave.

Amanda Crim, Science Teacher at MHS effective the end of the 2010-2011 school year.

Faith Hoenecke, Spanish Teacher at MHS effective the end of the 2010-2011 school year. This resignation is pending receipt of her \$300 breach of contract fee.

b. Approval of Leaves of Absence

The administration recommends approval of the following leave of absence:

Kristine Nordeng, Spanish Teacher at MHS, has requested a 0.20 FTE Medical Leave of Absence from her 1.0 FTE assignment for the 2011-2012 school year.

c. Approval of Staff Appointments

The administration recommends approval of the following staff appointments for the 2011-12 school year:

Jennifer Aney, to a 1.0 FTE regular contract Early Childhood Speech and Language Therapist for the District for the 2011-2012 school year. Jennifer's salary is based on Range 1, Step 3 of the 2011-2012 salary schedule.

Deborah Dagitz, to a 1.0 FTE regular contract Computer Literacy and Technology Integration Teacher at Park and Sauk Trail Elementary Schools for the 2011-2012 school year. Deborah's salary is based on Range 5, Step 16 of the 2011-2012 salary schedule.

Elizabeth (Betsy) Delzer, to a 0.60 FTE regular contract Art Teacher at Northside Elementary School for the 2011-2012 school year. Betsy's salary is based on Range 1, Step 8 of the 2011-2012 salary schedule. This will give Betsy a 1.0 FTE total contract.

Jamie Domini, to a 1.0 FTE regular contract 1.0 Dean of Students at Middleton High School for the 2011-2012 school year.

Mary Duffy, to a 0.20 FTE regular contract and to a 0.40 FTE temporary contract English Teacher at Middleton High School for the 2011-2012 school year. Mary's salary is based on Range 1, Step 3 of the 2011-2012 salary schedule. This will give Mary a 0.70 FTE total contract.

Laura Finnessey, to a 1.0 FTE regular contract Grade 1 Teacher at West Middleton Elementary School for the 2011-2012 school year. Laura's salary is based on Range 1, Step 3 of the 2011-2012 salary schedule.

Mark Getz, to a 1.0 FTE regular contract Grade 5 Teacher at West Middleton Elementary School for the 2011-2012 school year. Mark's salary is based on Range 1, Step 3 of the 2011-2012 salary schedule.

Carrie Imig, to a 1.0 FTE regular contract Title 1 Teacher at Sauk Trail Elementary School for the 2011-2012 school year. Carrie's salary is based on Range 1, Step 3 of the 2011-2012 salary schedule.

Nicole Kartman, to a 0.50 FTE regular contract Grade 1 Teacher at Park Elementary School for the 2011-2012 school year. Nicole's salary is based on Range 4, Step 7 of the 2010-2011 salary schedule. This will give Nicole a 1.0 FTE total contract.

Faith Leach, to a 1.0 FTE regular contract Speech and Language Therapist for the District for the 2011-2012 school year. Faith's salary is based on Range 1, Step 3 of the 2011-2012 salary schedule.

Jessica Mattix, to a 1.0 FTE regular contract Grade 2 Teacher at West Middleton Elementary School for the 2011-2012 school year. Jessica's salary is based on Range 1, Step 3 of the 2011-2012 salary schedule.

Kari Nonn, to a 1.0 FTE regular contract Kindergarten Teacher at Sauk Trail Elementary School for the 2011-2012 school year. Kari's salary is based on Range 1, Step 3 of the 2011-2012 salary schedule.

Carrie Pyka, to a 1.0 FTE regular contract School Psychologist at Middleton High School for the 2011-2012 school year. Carrie's salary is based on Range 6, Step 14 of the 2011-2012 salary schedule.

Cassandra Roberts, to a 1.0 FTE regular contract technology Enrichment/Technology Integration Teacher at West Middle Elementary School for the 2011-2012 school year. Cassandra's salary is based on Range 1, Step 3 of the 2011-2012 salary schedule.

Kahlen Spaulding, to a 1.0 FTE regular contract 1.0 Dean of Students/SWD Coordinator at Middleton High School for the 2011-2012 school year.

Kira Wuellner, to a 1.0 FTE regular contract Special Education Teacher at West Middleton School for the 2011-2012 school year. Kira's salary is based on Range 1, Step 3 of the 2011-2012 salary schedule.

d. Approval of Staff Retirements

There are no retirements to approve at this time.

e. Approval of Lay Offs

There are no lay offs to approve at this time:

Correction: Rita Sheffield was incorrectly reported on the 6/27/11 board agenda as a Grade 3 Teacher at Sunset Ridge Elementary School, Rita is a grade 3 Teacher at Northside Elementary School.

C. ___ District Consent Items

7. ___ ITEMS FOR INFORMATION/DISCUSSION

A. ___ Global Academy Update

Background: Don Johnson will update the board on the Global Academy for the 2011-12 school year.

Presentation Time: 10 minutes

School Board Discussion Time: 5 minutes

B. ___ Achievement Gap Background

Background: Don Johnson and George Mavroulis will preview some of the background information that will be presented to the board regarding the achievement gap. The full report to the board is scheduled for August 22, 2011.

Presentation Time: 10 minutes

School Board Discussion Time: 5 minutes

C. ___ Enrollment Update

Background: Assistant Superintendent George Mavroulis will report on the enrollment information for the 2011-2012 school year. George will distribute the most up to date enrollment information to the board on Monday night.

Presentation Time: 10 minutes

School Board Discussion Time: 5 minutes

D. ___ Construction/Facilities Update

Background: The board will receive information on the current status of facility projects in the district. Some of the projects include the secured entrances at several schools, the food service kitchen remodel at MHS and the carpeting at Northside.

Presentation Time: 10 minutes

School Board Discussion Time: 10 minutes

E. ___ Kromrey Building Update

Background: The board will discuss the capital maintenance needs at Kromrey. These items were briefly shared at the June 27, 2011 meeting by Bill Eberhardt. The board will have the opportunity to further discuss the facility needs and possibilities at Kromrey.

Presentation Time: 10 minutes

School Board Discussion Time: 10 minutes

F. ___ Topics for Future Board Articles/Communication for 2011-12

Background: This agenda item will allow the board time to discuss possible topics for board articles and communications through out the 2011-12 school year. Below is a list of possible topics which will serve as a starting point for consideration and discussion.

Presentation Time: 10 minutes

School Board Discussion Time: 10 minutes

SEE ATTACHED TOPIC LIST

G. Review Board Policy I-C.1-I-C.4

Background: The board will continue their review process of board policy with Policies I-C.1 through I-C.4. The group will discuss any possible revisions to the policy.

Presentation Time: 10 minutes

School Board Discussion Time: 10 minutes

SEE ATTACHED BOARD POLICIES

8. ITEMS FOR ACTION

A. Approval of 2011-12 Preliminary Budget

Background: The administration has completed preparation of the 2011-2012 preliminary budget. The preliminary budget will be reviewed in detail with the Finance Committee prior to the Regular Board meeting. A copy of the proposed 2011-2012 preliminary budget report is attached. Please note that the unaudited actual figures for 2010-11 are not included at this time as the Fiscal Services Department is continuing to process fiscal year end transactions and postings.

Tom Wohlleber and Don Johnson will provide an overview of the proposed 2011-2012 preliminary budget. The approved preliminary budget will be presented at the Annual Meeting & Budget Hearing on September 19 and will be utilized by the District until the 2011-2012 budget is adopted by the Board in late October.

Presentation Time: 15 minutes

School Board Discussion Time: 15 minutes

Action Required: Approval of the 2011-2012 preliminary budget

SEE ATTACHED PRELIMINARY BUDGET

B. Approval of 2011-2012 School District Goals

Background: Don Johnson presented the proposed district goals at the June 27, 2011 meeting. These final goals will be presented to the board for approval.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

Action Required: Approval of the 2011-12 School District Goals

SEE ATTACHED DISTRICT GOALS

C. Approval of Athletic Tournaments in Fund 96 as Fundraisers

Background: Middleton High School hosts a number of athletic tournaments (including WIAA) or competitions each school year. The District utilizes a special fund, Fund 96, to account for the revenues (i.e. team entry fees to participate and gate receipts) and expenditures (i.e. officials, supervision, custodians, supplies) related to these tournament or competitions. The tournaments are also, in many cases, supported through volunteer help provided by MHS parents and others. Many of the tournaments hosted by MHS generate more revenues than expenditures, thereby resulting in a profit. The Department of Public Instruction (DPI) does not permit a "fund balance" for Fund 96 that can be carried over from year-to-year. Until very recently, any balance remaining in Fund 96 at the end of the fiscal year was required to be transferred into the District's General Fund. This limitation did not provide the opportunity for the high school to accumulate funds over more than one fiscal year to help fund athletic equipment or capital needs. DPI enacted a change that, with approval of the school board, these tournaments can be treated as "fundraisers". This action permits the profits from these tournaments to be accounted for in a different fund (Fund 21). Fund 21 is utilized for gifts and other fund-raising activities. A "fund balance" is permitted in Fund 21, thereby allowing balances to be carried over from year-to-year.

The funds raised through the hosting of tournaments would be used, in large part, towards capital expenditures to enhance the facilities that, in turn, host the tournaments in their respective venues. For example, profits made from hosting a WIAA football playoff game at Breitenbach as a neutral site may be used to assist with funding a capital project to increase capacity for restrooms and ticket booth at the Stadium. Proposed capital improvements will be brought to the Board for approval. The fund could also be assessable for supporting students in need who were not able to afford the fees surrounding a sport of their choice.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

Approval: Approval of athletic tournaments hosted by Middleton High School and accounted for in Fund 96 as fundraisers for the 2011-12 school year.

9. **CONVENE IN POSSIBLE CLOSED SESSION UNDER S.S. 19.85 (1)(c)**

A. **Superintendent Evaluation Tool and Process**

10. **RECONVENE INTO OPEN SESSION**

11. **NEXT MEETING DATES AND ADJOURNMENT**

A. **Future Meeting Dates**

Mon. 08.08.11 Regular Board Meeting 7:00 p.m. DAC

OTHER ENCLOSURES:

- DRAFT Agenda for the 08.08.11 Board Meeting
- FOCUS: 2011-13 state budget: Playing the cards dealt

BOARD ONLY ENCLOSURES:

- Closed Minutes of the June 27, 2011 Board Meeting (confidential due to student information)

07.14.11