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Middleton-Cross Plains Area School District

BOARD AGENDA

May 23, 2011 -- Agenda for Regular Meeting of the School Board

Agendas are subject to change at the discretion of the School Board. For further information, call **829-9004**. This meeting begins at 7:00 p.m. and will be conducted at the District Administrative Center, 7106 South Avenue, Middleton, Wisconsin.

ORDER OF BUSINESS

1. **CALL TO ORDER REGULAR BOE MEETING @ 7:00 P.M.**
2. **RECOGNITION – Math Meet Winners and MHS German Competition Students**
3. **APPROVAL OF MINUTES** – Regular and Closed Minutes of May 9, 2011
Action Required: Motion to Approve Minutes

SEE ATTACHED MINUTES

4. **COMMUNICATIONS**
 - A. **Correspondence/Board Communication**
 - B. **Citizen Comments**

If interested in addressing the School Board during the Communications portion of the meeting, please fill out the Citizen Comment form found on the table as you enter the Board Meeting. Once you have completed the form and read the guidelines, give the form to one of the board members for recognition by the school board president.

5. **SUPERINTENDENT’S REPORT**
 - A. **Upcoming Events and Updates**
 - B. **Global Academy**

6. **CONSENT AGENDA**

A. Administrative/Business Services

a. Approval of Bills Payable

Check numbers 216539 and 216860 totaling \$936,200.43 are submitted and have been reviewed by the Board Treasurer.

Action Required: Motion to Approve Bills Payable

SEE ATTACHED BILL LIST

b. Approval of Treasurer’s Report

There is no Treasurer’s Report to approve at this time.

B. Employee Services

a. Approval of Resignations

The administration recommends approval of the following resignation effective at the end of the 2010-11 school year:

Jack Pendergast, ESL/Bilingual Coordinator for the District

b. Approval of Leaves of Absence

The administration recommends approval of the following leave of absence:

Casey Harrod, Grade 1 teacher at West Middleton, has requested a child-rearing leave to begin after her FMLA has expired on or around December 8th, 2011 to the end of the first semester of the 2011-2012 school year.

c. Approval of Staff Appointments

The administration recommends approval of the following staff appointments:

Kelsey Kember, to a 1.0 FTE regular contract Math Teacher at MHS for the 2011-2012 school year. Kelsey's salary is based on Range 1, Step 1 of the 2010-2011 salary schedule.

Lindsey Melby, to a 0.50 FTE regular contract School Counselor at West Middleton for the 2011-2012 school year. Lindsey's salary is based on Range 4, Step 1A of the 2010-2011 salary schedule.

Rhonda Peters, to a 1.0 FTE temporary contract Special Education teacher at Kromrey for the 2011-2012 school year. Rhonda's salary is based on Range 3, Step 2 of the 2010-2011 salary schedule.

Elizabeth Schnell, to a 0.50 FTE regular contract Early Childhood Speech and Language Diagnostician and 0.50 FTE regular contract Early Childhood Speech and Language Therapist for the District for the 2011-2012 school year. Elizabeth's salary is based on Range 1, Step 1 of the 2010-2011 salary schedule. Elizabeth's overall contract will be 1.0 FTE.

d. Approval of Staff Retirements

There are no retirements to approve at this time.

e. Approval of Lay Offs

There are no lay offs to approve at this time:

C. District Consent Items

a. Approval of 2011-2012 Pool Fees

Background: Athletic Director Luke Francois and Pool Manager Greg Breidenbach are recommending no changes to the pool fees for the 2011-12 school year.

Action Required: Approval of 2011-2012 Pool Fees

SEE ATTACHED PROPOSED FEE SCHEDULE

b. Approval of 2011-2012 Student Fee Schedule

Background: The attached Student Fee Schedule has been reviewed and updated for 2011-12 school year by the administration. Some of the high school fees have been adjusted by minor amounts. The most significant change to the fee schedule is the addition of \$1 to \$2 to textbook rental fees, athletic fees, club fees and parking fees to offset a portion of the service fees that will be incurred when the district implements on-line fee payments starting next school year. These nominal fee increases are projected to cover approximately 50% to 60% of the estimated service fee charges.

Action Required: Approval of 2011-2012 Student Fee Schedule

SEE ATTACHED PROPOSED FEE SCHEDULE

c. Approval of 66.03 Agreement with Waunakee for Hearing Impaired Teacher

Background: The Middleton-Cross Plains Area School District and Waunakee School District enter into a cooperative agreement for hearing impaired services each year. The services and costs involved with the teacher are shared by the districts.

Action Required: Approval of 66.03 Agreement with Waunakee for Hearing Impaired Teacher

SEE ATTACHED AGREEMENT

d. Approval of 66.03 Agreement with Waunakee for Mandarin Teacher

Background: The Middleton-Cross Plains Area School District and Waunakee School District will enter into a cooperative agreement for a Mandarin Chinese teacher this year. The services and costs involved with the teacher will be shared by the districts.

Action Required: Approval of 66.03 Agreement with Waunakee for Mandarin Teacher

SEE ATTACHED AGREEMENT

e. Approval of Agreement for Advertising/Signage at MHS Athletic Venues

Background: The District terminated its agreement with Sports Images, Inc. to coordinate advertising at MHS athletic venues last school year due to poor performance. The Middleton Cardinal Booster Club expressed an interest in taking over this function as an opportunity to increase revenue to support high school athletics. The attached agreement has been reviewed by both the Finance Committee and Cardinal Booster Club Board and is recommended for approval.

Action Required: Approval of the Agreement with the Middleton Cardinal Booster Club for Advertising/Signage at Middleton High School Athletic Venues

SEE ATTACHED AGREEMENT

f. Approval of Gift from West Middleton PTA

Background: The West Middleton PTA would like to donate \$10,493.00 for the purchase of 7 Smart Boards to be installed at West Middleton. According to policy, the board must approve all gifts over \$10,000.

Action Required: Approval of Gift from West Middleton PTA

7. _____ ITEMS FOR INFORMATION/DISCUSSION

A. _____ Guidance Counselor Presentation

Background: Several guidance counselors from the district will present information on the new guidance model. See the attached Power Point for more information

Presentation Time: 10 minutes

School Board Discussion Time: 5 minutes

SEE ATTACHED POWER POINT

B. _____ Review of Board Goals for 2010-11

Background: The board will briefly discuss the Board Goals for 2010-11. Consideration of potential changes for the next school year may begin at this time.

Presentation Time: 10 minutes

School Board Discussion Time: 10 minutes

SEE ATTACHED BOARD GOALS

C. ___ Board Committee Structure

Background: The board will consider whether the current committee structure is meeting the needs of the board and the district, or if a change should be considered. Currently, the two board standing committees are the Finance and Agenda Setting Committees.

Presentation Time: 10 minutes

School Board Discussion Time: 5 minutes

D. ___ Appoint Finance Committee

Background: Ellen Lindgren will announce the membership of the Finance Committee based on those interested in serving. Any board member or citizen may attend Finance Committee meetings, regardless whether they are formal named members.

Presentation Time: 10 minutes

School Board Discussion Time: 5 minutes

8. _____ ITEMS FOR ACTION

A. ___ Approval of School Nutrition Program Meal Prices 2011-12

Background: Following careful study of our current revenue/expenditures and consideration of other like-sized districts, Susan Peterman is recommending that we increase the meal prices for the 2011-12 school year. Please see the attached information for rationale on the increase.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

Action Required: Approval of the School Nutrition Program Meal Prices for 2011-12

SEE ATTACHED PROPOSED MEAL PRICES INFORMATION

B. ___ Approval of Bids for Lease Purchase Financing

Background: Bids were received on May 18 for FY 2011-12 lease/purchasing financing for school buses (\$471,223), food service equipment (\$219,456), a maintenance department van (\$19,812) and technology equipment (\$99,660). A summary of the bid responses is attached. The low bid with an interest rate of 2.1335% was received from JP Morgan / Chase Equipment Finance, Inc. Following approval of their bid by the School Board, Chase Equipment Finance will prepare a draft of the lease documents for final review by administration and legal counsel. The resolution to authorize the lease/purchase and related documents is scheduled for the June 13, 2011 Board Meeting.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

Action Required: Approval of the lease/financing bid from JP Morgan / Chase Equipment Finance, Inc.

SEE ATTACHED LEASE PURCHASE INFORMATION

C. ___ Approval of Budget Changes for 2010-11

Background: This agenda item involves a routine accounting procedure that requires Board action. The procedure is to utilize budget transfers to balance accounts among functional areas and account for changes that arise following adoption of the budget.

The General Fund 10 expenditure budget changes include transfers within school site or departmental budgets, the inclusion of the State of Wisconsin settlement with Microsoft (\$50,105), and slight changes in the carryover amounts (unused funds from the prior fiscal year is called carry-over funding) in the Title III federal grant allocation and the American Recovery and Reinvestment Act of 2009 (ARRA or federal stimulus funds) Title I grant. Similarly General Fund 10 revenues have been adjusted to reflect these grant changes.

In the Special Projects Fund 20, expenditures have been increased to reflect slight changes in the carryover amount for the ARRA Flow Through grant and the Preschool grant.

Revenues have been adjusted accordingly.

In the Capital Projects Fund 40 expenditures have been increased by \$230,000 to reflect the final level of expenditures incurred in the current fiscal year from the performance (energy conservation) project with Johnson Controls.

A copy of the budget changes in DPI budget adoption format is attached. A roll call vote is required to approve the budget changes.

Presentation Time: 5 minutes

School Board Discussion Time: 5 minutes

Action Required: Approval of Budget changes for 2010-11

SEE ATTACHED BUDGET CHANGES

9. _____ CONVENE IN POSSIBLE CLOSED SESSION UNDER S.S. 19.85 (1)(e)

A. ___ MEA, AFSCME (Custodian and Foodservice), MESA and OPEIU Negotiations Discussion

10. _____ RECONVENE INTO OPEN SESSION

11. _____ NEXT MEETING DATES AND ADJOURNMENT

A. ___ Future Meeting Dates

Mon.	06.13.11	Regular Board Meeting	7:00 p.m.	DAC
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OTHER ENCLOSURES:

- **DRAFT Agenda for the 6.13.11 Board Meeting**

05.20.11