



*Inspire \* Challenge \* Empower*

**Middleton-Cross Plains Area School District**

**BOARD AGENDA**

---

**April 25, 2011 -- Agenda for Regular Meeting of the School Board**

Agendas are subject to change at the discretion of the School Board. For further information, call **829-9004**. This meeting begins at 6:30 p.m. and will be conducted at the District Administrative Center, 7106 South Avenue, Middleton, Wisconsin.

**ORDER OF BUSINESS**

1. **CALL TO ORDER REGULAR BOE MEETING @ 6:00 P.M.**

2. **BOARD WORK SESSION – BUDGET DEVELOPMENT**

**SEE ATTACHED PRIOR YEARS BUDGET REDUCTION INFORMATION**

3. **RECOGNITION – MHS Boys Hockey and DECA (7:00 P.M.)**

4. **OATH OF OFFICE AND BOARD REORGANIZATION**

A. **Oath of Office – Seating New Board members**

B. **Election of Officers**

C. **Appoint CESA 2 Delegate**

D. **Appoint Deputy Clerk and Board Secretary**

5. **APPROVAL OF MINUTES** – Regular and Closed Minutes of April 11, 2011 and the Special Minutes of April 18, 2011.

**Action Required:** Motion to Approve Minutes

**SEE ATTACHED MINUTES**

6. **COMMUNICATIONS**

A. **Correspondence/Board Communication**

B. **Citizen Comments**

If interested in addressing the School Board during the Communications portion of the meeting, please fill out the Citizen Comment form found on the table as you enter the Board Meeting. Once you have completed the form and read the guidelines, give the form to one of the board members for recognition by the school board president.

7. **SUPERINTENDENT’S REPORT**

A. **Upcoming Events and Updates**

8. **CONSENT AGENDA**

A. **Administrative/Business Services**

a. **Approval of Bills Payable**

Check numbers 216100 and 216364 totaling \$1,116,914.12 are submitted and have been reviewed by the Board Treasurer.

**Action Required:** Motion to Approve Bills Payable

**SEE ATTACHED BILL LIST**

**b. Approval of Treasurer's Report**

There is no Treasurer's Report to approve at this time.

**B. Employee Services**

**a. Approval of Resignations**

*The administration recommends approval of the following resignation:*

**Sara Brenkman**, Foreign Language teacher at Glacier Creek effective the end of the 2010-2011 school year.

**b. Approval of Leaves of Absence**

*There are no leaves of absence to approve at this time.*

**c. Approval of Staff Appointments**

*The administration recommends approval of the following staff appointment:*

**Nichelle Galvan**, to a 1.0 FTE regular contract Bilingual teacher for the District for the 2010-2011 school year. Nichelle's salary is based on Range 1, Step 1 of the 2010-2011 salary schedule.

**d. Approval of Staff Retirements**

*There are no retirements to approve at this time.*

**e. Approval of Lay Offs**

*There are no lay offs to approve at this time:*

**C. District Consent Items**

**a. Approval of 2011-12 Budget Guidelines and Assumptions**

*Background:* The 2011-12 Budget Planning Goals, Parameters and Assumptions are attached. Each year the board approves these guidelines to be used during the budget development for the upcoming year.

*Action Required:* Approval of Budget Guidelines and Assumptions

**SEE ATTACHED BUDGET GUIDELINES AND ASSUMPTIONS**

**9. ITEMS FOR INFORMATION/DISCUSSION**

**A. WKCE Results – MCPASD/Dane County/State**

*Background:* Assistant Superintendent George Mavroulis will present preliminary information on the WKCE results. A more detailed presentation will occur in June

*Presentation Time:* 10 minutes

*School Board Discussion Time:* 5 minutes

**SEE ATTACHED WKCE INFORMATION**

**B. Overview of Proposal to Upgrade Sanitation and Refit Student Meal Services at MHS**

*Background:* The MCAPSD School Nutrition Department has spent three years planning for the upgrade of MHS sanitation services. Project planning has included facility upgrades for the 1956 footprint to meet current codes and with funding coming from the district's School Nutrition Department. This project includes the current dish room and pot washing sections of the existing MHS kitchen replacing equipment and improving both working conditions and overall efficiency of the unit.

Following the recent approval of the new block schedule at MHS, the School Nutrition Services Leadership Team, with professional assistance, redesigned the current service areas within the existing footprint to accommodate an estimated 40% increase in students within their assigned

thirty minute lunch block. Susan Peterman will provide a brief overview of the proposed changes. Costs for these changes were not planned but present an opportunity to provide better services to MHS students within their building environment. Every effort has been made to utilize existing equipment and to keep costs as low as possible while providing an efficient work space and appealing service environment. Tom Wohlleber will review a plan to address who the proposed plan could be funded.

The project timeline is tight with an anticipated eight week demolition, construction and installation schedule.

Presentation Time: 10 minutes

School Board Discussion Time: 10 minutes

**10. \_\_\_ ITEMS FOR ACTION**

**11. \_\_\_ CONTINUE BOARD WORK SESSION IF NEEDED – BUDGET DEVELOPMENT**

**12. \_\_\_ CONVENE IN POSSIBLE CLOSED SSESION UNDER S.S. 19.85 (1)(e)**

**A. \_\_\_ MEA, AFSCME (Custodian and Foodservice), MESA and OPEIU Negotiations Discussion**

**13. \_\_\_ RECONVENE INTO OPEN SESSION**

**14. \_\_\_ NEXT MEETING DATES AND ADJOURNMENT**

**A. \_\_\_ Future Meeting Dates**

Mon. 05.09.11 Regular Board Meeting 7:00 p.m. DAC

**OTHER ENCLOSURES:**

- [Draft Agenda for 05.09.11 Board Meeting](#)

**BOARD ONLY ENCLOSURES:**

- [Closed Minutes of the 4.11.11 Board Meeting \(confidential due to student info\)](#)

04.22.11