

MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT
Regular Board of Education Meeting
Minutes of Monday, January 9, 2012

1. Call Meeting to Order

The regular meeting of the Middleton-Cross Plains Area School District Board of Education was called to order at 7:02 p.m. by President Ellen Lindgren.

Present.....President Ellen Lindgren, Vice President Tim Statz, Treasurer Bob Green, and Board Members Annette Ashley, Jim Greer, Leanne Hallquist, and Bob Hesselbein

Not Present..... Clerk Diane Hornung and Board Member Stuart Rossmiller

Others Present..... Superintendent Don Johnson, Assistant Superintendent Tom Wohlleber, Assistant Superintendent George Mavroulis, Facilities Services Manager Bill Eberhardt and Principal Jill Gurtner

2. Recognition – None

3. Approval of Board Meeting Minutes

MOVED by Statz, **SECONDED** by Greer **to approve** the Regular Minutes of December 12, 2011. **Motion carried unanimously, 7-0.**

4. Communications

A. Correspondence/Board Communication – Jim Greer stated that he attended the Steve Hurd Memorial on December 28 and was impressed with the speech that Don gave on behalf of the district.

B. Citizen Comments – Jake Niesen spoke to the board regarding the raises that district employees received. He stated that he was unhappy with the board’s decision to give out raises.

5. Superintendent’s Report

A. Upcoming Events and Updates – Sunset Ridge Elementary has been nominated for the Blue Ribbon School Award. Don stated that he is working on confirming a date for the collaborative meeting with the Middleton City Council. The Education Foundation is looking for board of directors. Don updated the board on the Steve Hurd Scholarship and the legislation status in regards to WiscNet.

6. Consent Agenda

MOVED by Greer **SECONDED** by Green **to approve** the following items for consent agenda: **6.A.a.** Approval of Bills Payable, **6.A.b.** Approval of Treasurer’s Report, **6.B.a.** Approval of Resignation, **6.B.b.** Approval of Leaves of Absence (with addendum), **6.B.c.** Approval of Staff Appointments (with addendum), **6.B.d.** Approval of Staff Retirements, **8.C.** Acceptance of 2010-2011 Audit Report, **8.D.** Approval of Proposal –Copier and Print Management Services, **8.F.** Initial Approval of Policy I-E.1, and **8.G.** Final Approval of Policy I-E. **Motion carried unanimously, 7-0.**

A. Administrative/Business Services

- a. **Approval of Bills Payable** - Computer check numbers 220326 through 220621 totaling \$1,342,582.30 were reviewed by the Board Treasurer and **approved under consent agenda. (Exhibit A)**
- b. **Approval of Treasurer's Report** – The board **approved** the November 2011 Treasurer's Report **under consent agenda. (Exhibit B)**

B. Employee Services

- a. **Approval of Resignations** – The board **approved under consent agenda** the following resignation:

Jennifer Wilfrid, Bilingual Teacher at Middleton High School effective the end of the 2011-2012 school year.

- b. **Approval of Leaves of Absence** – The board **approved under consent agenda** the following leaves of absence:

Paula Bigham, English Teacher at MHS
Erin Eberhardt, School Psychologist at Northside
Jennifer Latek, Occupational Therapist for the District
Sarah Newcomb, Library Media Specialist at Park
Rhonda Peters, Special Education Teacher at Kromrey

- c. **Approval of Staff Appointments** – The board **approved under consent agenda** the following staff appointments:

Lindsay Barcus, to a 0.40 FTE temporary contract English Teacher at MHS
Erika Brownlee, to a 1.0 FTE temporary contract Bilingual Teacher at MHS
Brent Siler, to a 0.10 FTE temporary contract Technology Education Teacher at MHS
Lauri Weis, to an Associate Principal of Student Services at MHS

- d. **Approval of Staff Retirements** – The board **approved under consent agenda** the following staff retirement:

Nancy Riesch, Band Teacher at Kromrey
Barbara Vater, Library Media Specialist at Kromrey

- e. **Approval of Lay Offs** – There are no lay offs to approve at this time.

C. District Consent Items

7. Items for Information/Discussion

- A. **Candidates for Board Positions** – The board reviewed the candidates for the upcoming election. Candidates include Terry Metzger, Area II; Leeanne Hallquist, Area IV; and Anne Bauer and Sylvia Sinclair, Area V.
- B. **2012-13 Budget Development** – Tom Wohlleber reviewed the start of the budget development process for 2012-2013. The budget forecast model will be reviewed at the Finance Committee meeting scheduled on January 16. Administration and the board will schedule a time at the end of February or beginning of March prior to one of the regular board meetings to have a budget work session.
- C. **Transportation Vehicle Replacement Plan** – The replacement plan for buses was reviewed at length during the December 21, 2011 Finance Committee meeting. The board did discuss this

item briefly. Tom Wohlleber will inform Steve Rammer to proceed with the RFP process to replace the necessary buses for next year.

- D. Low Income Technology Access Update and Direction** – Don Johnson gave the board a copy of the preliminary data gathered regarding student technology access at home. The board reviewed the data presented and agreed to discuss this item again at the January 23, 2012 board meeting.
- E. Superintendent Evaluation Timeline, Process and Tools** – Ellen Lindgren stated that the board should have received an updated version of the evaluation tool for the superintendent. The board will meet in closed session regarding the superintendent evaluation at the January 23, 2012 board meeting. Ellen also added that the board self-evaluation will be reviewed at the next board meeting.
- F. Update on Communications, Architect and Construction RFP Process** – The board received a copy of the timeline on architect and construction RFP processes with the packet. The Donovan Group was chosen to provide communications consulting for the district.
- G. Open Enrollment for 2012-2013** – After reviewing the projected enrollments with principals, the administration is recommending the following in regards to open enrollment for 2012-2013: 4K closed (other than 66.03 agreement with Madison), elementary schools will be closed, middle school will be closed, high school will be closed, 21st Century eSchool open enrollment, and Clark Street Community School only if enrollment is low.
- H. Review of Policy I-E.2** – The board reviewed Policy I-E.2 and made a couple minor changes. The policy will be placed on the agenda to be initially approved at the January 23, 2012 board meeting.

8. Items for Action

- A. Approval of Capital Maintenance Projects for 2012-13** – Bill Eberhardt presented the board with a Power Point highlighting last year's capital maintenance projects and reviewing the proposed projects for 2012-13. **MOVED** by Statz, **SECONDED** by Hallquist **to approve** the proposed Capital Maintenance Plan. **Motion carried unanimously, 7-0. (Exhibit C)**
- B. Approval of Clark Street Community School Charter** – Jill Gurtner shared that the board of directors for the new charter school have been chosen and answered questions and concerns from the board. **MOVED** by Greer, **SECONDED** by Statz **to approve** the Clark Street Community School Charter. **Motion carried unanimously, 7-0. (Exhibit D)**
- C. Acceptance of Audit Report (2010-2011)** – The board **approved under consent agenda** the Acceptance of the 2010-2011 Audit Report. **(Exhibit E)**
- D. Approval of Proposal – Copier and Print Management Services** – The board **approved under consent agenda** the Proposal for the Copier and Print Management Services.
- E. Decision on Communications Consultant** – Administration recommends accepting the Donovan Group for the district's communications consultants. **MOVED** by Hallquist, **SECONDED** by Hesselbein **to approve** the Donovan Group as the district's communications consultants. **Motion carried unanimously, 6-0 with Greer abstaining from the vote.**
- F. Initial Approval of Policy I-E.1** – The board **approved under consent agenda** the initial approval of Policy I-E.1.
- G. Final Approval of Policy I-E** – The board **approved under consent agenda** the final approval

of Policy I-E.

MOVED by Greer **SECONDED** by Green **to move into closed session** to decide on expulsion recommendations. **Motion carried unanimously, 7-0 on a roll call vote.**

9. Convene in Closed Session under S.S. 19.85 (1)(f)

A. Decision on Expulsion Recommendations

10. Reconvene Into Open Session

11. Next Meeting Dates and Adjournment –

Mon. 01.23.12 Regular Board Meeting DAC 5:45p.m.

ADJOURNMENT: The meeting was adjourned at 8:58 p.m.

Cheryl Janssen, Board Secretary

Approved by Board President

Date